

Credit Hour Policy

Adler University assigns and awards credit hours that conform to commonly accepted practices in higher education and comply with federal standards. A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not less than:

- Students are expected to be in class for 825 minutes per credit earned. For a one-credit class, this would be 825 minutes. They are expected to be engaged in two hours of outside-of-class activities for every hour they are in class, so approximately 30 hours.
- At least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by the institution, including laboratory work, internships, practica, internship, independent study, studio work, and other academic work leading to the award of credit hours.
- Adler University operates on a semester calendar. A semester is defined as a term of 16 weeks. Instruction is scheduled over three terms: fall, spring, and summer. Standard-length courses run for 15 weeks of the 16-week term. Adler University offers courses throughout the academic year in sessions of varying lengths shorter than the full semester.
- For traditional lecture-discussion and seminar courses, a one-credit-hour class meets for no less than 55 minutes per week over the course of a semester (15 weeks of instruction).

A one-credit class requires a minimum of:

- 825 minutes of contact per semester.
- 30 hours of outside work per semester.

A two-credit class requires a minimum of:

- 1,650 minutes of contact per semester.
- 60 hours of outside work per semester.

A three-credit class requires a minimum of:

- 2,475 minutes of contact per semester.
- 90 hours of outside work per semester.

A four-credit class requires a minimum of:

- 3,300 minutes of contact per semester.
- 120 hours of outside work per semester.

Short-Term Courses: Courses offered over an abbreviated period of time will require the same amount of classroom and out-of-class work per credit hour as required of semester-long courses, with work distributed over the shorter period of time.

Practicum, Fieldwork, and Internship: These courses require the completion of an institutionally sanctioned academic activity that is equivalent to the amount of work stipulated in paragraph (1) that may occur over a different amount of time.

Online and Hybrid Courses: The expectation of contact time and student effort outside the class is the same as in traditional courses. A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally established equivalency that reasonably approximates not fewer than the same amount of classroom and out-of-class work per credit hour as required of semester-long courses.
